

PREBOARD EXAMINATION 2020-21/X/IT/

CORRECTIONS

Kindly consider these Questions in place of the Questions given in your Question Paper.

13. What do you mean by Cropping of an Image? 1
14. Writer's Table of Contents feature lets you build an automated table of contents from the headings in your document. (True/ False) 1
15. Identify the feature that allows us to gather together our data from separate worksheets into a master worksheet. 1
- (a) Data Consolidation (b) Mail Merge
- (c) Goal Seek (d) Scenario
16. Scenario option is available under _____ menu in a Calc Worksheet. 1
- (a) Tools (b) Insert
- (c) View (d) Edit
17. Goal Seek, Scenario and Solver are the tools to perform _____ in a Calc Worksheet. 1
- (a) Macro (b) Template
- (c) Sub Total (d) What – if Analysis
18. _____ can be used in Calc to jump to a different location from within a spreadsheet and can lead to other parts of the current file, to different files or even to web sites. 1
19. State True/ False 1
- Original author of the Worksheet can accept or reject changes made by other users.
- Q4.5 Differentiate between relative and absolute hyperlinks. 2
- Q5.2.b Write any one way to rename a worksheet named as Sheet1 to MySheet. 1
- Q5.2.c What is the purpose of adding comments in a shared Worksheet ? 1
- Q5.4.a Explain the types of Network LAN and WAN. (Any two points) 2
- Q5.4.b Briefly explain any two advantages of Computer Networking. 2